

Training Needs Survey — Table Cards

T-200 · 63.5 × 88.9 mm · Kit v2.0.0 · Serial T11-2026-0001

Print-order specification

Trim size	63.5 × 88.9 mm (poker standard)
Bleed	3 mm on every edge (included on this sheet)
Safe margin	4 mm inside the trim line
Corner radius	3.5 mm die-cut
Stock	300–350 gsm coated card, linen finish recommended
Ink	RGB original; convert to CMYK at the printer (FOGRA39 / GRACoL)
Sheet	A4 portrait, 2 × 3 layout, single-sided; print two copies per deck
Contents	1 master card · question cards · watch-out card; backs and blanks included

Cut & assemble

1. Print faces on card stock; backs on the same batch or duplex mirror.
2. Cut along the corner guides, or guillotine with the die-guide frame.
3. Round with a 3.5 mm corner punch, or send to a card printer with the spec above.
4. One deck per table of 2–4; the blank sheet is for your own prompts.

Write your own prompts, team names or follow-ups. Same trim, same safe zone.

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THE FOLDER AT A GLANCE

Training Needs Survey

solo · 15 min · hybrid



Send it before you design: six items that surface what people can do now, what they need to do, and the cost of the gap — the pre-course questionnaire that sets your agenda.

Training Needs Survey · v2.0

Q1

DEBRIEF QUESTION

"What can you already do today?" — the starting line. Sets what you cut, not what you teach.

T-Q1 · v2.0

Q2

DEBRIEF QUESTION

"What do you need to be able to do?" — the target. Every session should land at least one answer from this box.

T-Q2 · v2.0

Q3

DEBRIEF QUESTION

"Where does not being able to do it cost you?" — the consequence. This is your opening hook, in the room's own words.

T-Q3 · v2.0

Q4

DEBRIEF QUESTION

"How soon do you need it?" — the priority signal. Soon-and-painful items go in the spine; someday items go in the optional track.

T-Q4 · v2.0

Q5

DEBRIEF QUESTION

"What would actually help — a demo, a template, or practice?" — the format. It tells you whether to teach, hand out, or run.

T-Q5 · v2.0

Q6

DEBRIEF QUESTION

Control: "What did you enjoy about the last training you took?" — a palate-cleanser. It keeps the survey from reading like an interrogation and flags what the room already trusts.

T-Q6 · v2.0

BLANK · v2.0

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