

# Post-Training Survey — Feedback Survey

A one-page post-training feedback survey: 6 Likert items (1-5) plus 2 open questions. Designed to go one step past the satisfaction sheet — relevance, transfer intent, pace, facilitation quality, clarity, and one reverse-scored blocker item.

Report room-level means only, always including the lowest item. Never report individual sheets or rankings. A high mean on the reverse item (pts-06) is a design alarm, not a passing grade. · scoring: mean · range [1, 5]

## HOW TO FILL

**When:** Last 5 minutes of the session, in the room. Same-evening link only if the agenda runs to the minute; next-day distribution collapses response rate below 25%.

**How:** Anonymous. One answer per item, every item answered. Open questions: one honest sentence each.

Circle one number per row. Answer as it is — this is feedback, not a test.

| # / Statement                                                    | strongly disagree<br>1 | disagree<br>2 | neutral<br>3 | agree<br>4 | strongly agree<br>5 |
|------------------------------------------------------------------|------------------------|---------------|--------------|------------|---------------------|
| 1 · The session matched the problems I actually face at work.    | 1                      | 2             | 3            | 4          | 5                   |
| 2 · I can name one thing from today I will use within two weeks. | 1                      | 2             | 3            | 4          | 5                   |
| 3 · The pace and difficulty fit the room.                        | 1                      | 2             | 3            | 4          | 5                   |
| 4 · The facilitator made space for questions and disagreement.   | 1                      | 2             | 3            | 4          | 5                   |
| 5 · I knew what each exercise was for while it was running.      | 1                      | 2             | 3            | 4          | 5                   |
| 6 · Nothing from today will change how I work. (reverse)         | 1                      | 2             | 3            | 4          | 5                   |

## Written answers

**What is the one thing you will do differently on Monday?**

feeds into: 30-day follow-up list

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**What got in the way of your learning today?**

feeds into: redesign backlog

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## Post-Training Survey — room-level summary

- Response rate and item means, lowest item named
- Count of concrete Monday commitments (open item 1)
- One quoted obstacle with permission (open item 2)